

METROPOLITAN NEW YORK LIBRARY COUNCIL
Board of Trustees Meeting (virtual)
Friday, July 28, 2017
3:00 p.m. to 5:00 p.m.

Minutes

Present: Nick Buron (video), Stephen Bury (video), Milan Hughston (phone), Norman Jacknis (video), Mary Lee Kennedy (video), Shannon Mattern (video), Leah Meisterlin (video), Christopher Platt (video), Lisa Rosenblum (video), Patricia Skarulis (video), Bonnie Tijerina (video)

Not Present: LaRuth Gray, Josh Greenberg, Jim Neal

Staff: Nate Hill, Shelly Mohammed

Norman Jacknis brought the meeting to order at approximately 3:03 p.m.

Jacknis moved to accept the minutes from the April 27, 2017 board meeting. Seconded by Lisa Rosenblum, the board voted unanimously to accept the minutes.

Finance Report:

Nate Hill gave a brief overview of the Financial Statement and Budget. Hill noted projected rental revenue of \$70,000; there will be additional revenue from workshops. Hill explained the salary column has changed because the Software Developer was contracted, but has become full time. Patricia Skarulis questioned the roll over of board approved funds of \$40,000. Hill explained the funds were left over from the move budget and will be used as contingency for unexpected operating costs, such as equipment and IT support.

Skarulis suggested adding comments directly to future budget spreadsheets that explain the differences and changes; further insight and breakdowns of the variables.

Jacknis motioned to approved the 2017-2018 FY budget. Seconded by Patricia Skarulis, the board voted unanimously to approve the budget.

Executive Director's Report:

- Membership: [Proposed definitions and requirements](#); consolidating membership definitions.
 - **Board feedback:** These groups were designated with the help of a lawyer to protect METRO from lawsuit. The nuances of these designations covered religious institution's grant applications; e-rate funding; concerns about institutions misusing state funds. Incorporate much of the old language in this consolidation to cover all bases, and think about reaching out to the DLD. Is it necessary to separate hospital members and put them in their own category? Suggestion to include hospital members in the main "members" category.

Currently, individual membership and fees will stay as they are, and all institutional membership fees will remain as is. Communicate these changes with members.

Jacknis motioned to approved consolidating membership definitions. Seconded by Nick Buron, the board voted unanimously to approve the consolidated membership definitions.

- Freedom of the Press Foundation editathon -- people were really impressed by the digital privacy curriculum work and Tor project wants to work more closely with us
- We have a new Audio meetup group
 - This is leading to upcoming workshops: Intro to Podcasting and Intro to Oral Histories
- We hosted a New America / Resilient Communities staff retreat
- I hosted and facilitated a think/work for Library Test Kitchen book project
- We convened a Cornell / Roper Center for Public Opinion Polling Data workshop with the NYC public libraries
- Archives focus group met
- NYC public librarians' privacy training kickoff
- We had a visit from Ilona Kish, Brussels
- Library Bytegeist gaining momentum, got our first advertiser, new episode posting tomorrow
 - There is a new active library podcasts listserv inspired by a meeting at ALA this year that Library Bytegeist belongs to
- New digital signage and bulletin board by elevator
- We made it past phase one of the Hidden Collections grant (CLIR)
- Working on CiT follow up proposal for Knight focused on oral histories
- Visit from Doron Weber (Sloan Foundation), working on something for him
- Beginning to build a new partnership with Wikimedia
- Advising Reading List for Life project, planning an event
- New members: Albert Einstein College of Medicine, Inc., Somers High School, Hudson County Community College, The Chancellor Robert R Livingston Masonic Library
- New members coming soon: Collegiate Church, American Assembly
- Strengthening our bond with State Archive, DHPSNY
- Staff at SAA in Portland
- We held a sold-out class on data visualization
- Our racial and social justice meetup group debuted with a huge turnout
- Facilitators from StoryCorps came over for a meeting and were impressed by our booth
- Molly attended the TextAV workshop with developers and archivists at media organizations (BBC, the Guardian, Mozilla OpenNews, etc.) who are innovating around transcription and captioning of AV materials
- Book interest study group
- Guest lecturing at Harvard GSD
- DPLA's new membership fees
- Meeting with Gensler; involved in panel

Board Retreat Discussion:

Retreat date: Monday, November 6, 2017.

Half day session with a facilitator, starting with lunch or ending with dinner.

Jacknis suggested the board submit and agree on agenda and topics ahead of time, and each member prepare to speak on current trends. Shannon Mattern suggested using a Google doc. to contribute topics for the agenda.

Bonnie Tijerina shared she'll be relocating to Washington, D.C. at the end of August. She plans to travel to NY often, and will remain on the board.

The meeting was adjourned at 4:11 p.m.

2017 Board Meeting Dates:

Thursday, September 7, 2017

Monday, November 6, 2017

Monday, December 11, 2017 (virtual)

All meetings are 3:00 p.m. - 5:00 p.m. at METRO.